

James I. Gibson Elementary PTO Meeting Minutes
September 13, 2023

In attendance:

Sherre Smith (Vice President)
Jennifer Hyde (Secretary)
Blair Rodrigues (Assistant Principal)
Courtney Ross (member)
Jillian Meuse (Treasurer)
Heather Zeni (Membership Chair)
Fury Mancuso (Events co-chair)
Jessica Hall (Fundraising co-chair)
Crystal Brickey (Fundraising co-chair)
Mark Roberts (member)
Erin Wild (member)
Rebecca Wagaman-Nocon (member)
Markee Bodily (member)
Nicole Findlay (member)
Kathleen Webster (member)
Monika Henn (member)
Quinn Bradshaw (member)
Tanner Mattern (member)
Danielle Sabey (member)
Abish Beckert (member)
Mayra Picas (member)
Abigail Morales (member)

Welcome

- Call to order 2:35pm

- Approval of August minutes-approved by board

- Banking Update
 - \$23,489 balance
 - Approximately \$11,000 going back to school from Amazing Raise this year
 - Crystal Brickey asked what money was being used for. Mrs. Rodrigues replied World Series Books and other items/programs for student use.
 - Jillian Meuse went through each line item on budget
 - Kathleen Webster motion to approve
 - Heather Zeni second
 - All members were in favor

- 2023 Calendar of Events
 - Jenn Hyde will Email out
 - Only update is GlowFest moved to March 1st
 - Silver Knights night Friday 1/26 7pm
 - Need to sell 50 tickets
 - Group photo on ice after if minimum sales are met
 - Tickets will be \$25/piece

- Membership Update
 - 91 members
 - Spaghetti Dinner
 - Not a fundraising event, however we did make some money from 50/50 raffle
 - Was a success! Everything looked/tasted great. Awesome kickoff event for the year

- Trunk or Treat
 - Events (Fury and Beverly) will schedule a committee meeting to begin planning details
 - DJ?
 - Decorations?
 - Food Sales
 - Games/Activities
 - Setup (tables setup, trash cans, food/games, safekey notification about parking, block off playground, lighting, etc)
 - Pumpkin decorating contest (class and individual)
 - Candy distribution
 - Contact Police/Fire
 - Photo Booth?
 - Trunk decorating contest
 - Flyers to send home for candy collection and pumpkin decorating
 - Candy collection contest will begin at the beginning of October. Candy will be used for those who decorate a trunk to pass out
 - Jenn Hyde will send out a sign up genius for trunks at the beginning of October
 - Jenn Hyde will email reps for grade levels and after school clubs to see who would be interested in fundraising (selling food/hosting games)
 - Decided on no food trucks
 - Heather Zeni will start Trunk or Treat channel on slack for those interested in helping

- Virtual Meeting Access
 - Will start in October for members who would like to attend but are unable to in person
 - Jenn Hyde will send out google link

- Board Members Badged
 - Something to think about for next year
 - Board members badged would mean more volunteers available for events that occur during the school day
 - PTO will pay for fingerprinting of any board members if we decide to vote this in and add to bylaws.

- Open Items/ Questions
 - Binders for Fury and Crystal

- Meeting adjourned at 3:33pm

*****Action may be taken on any and all agenda items. Items may be taken out of order or combined to complete business efficiently. Comment period may be limited to two minutes per speaker. Action may not be taken from matters arising from comment period unless specifically included on the agenda.***

