

**James I. Gibson Elementary PTO Meeting Minutes**  
October 11th, 2023

In attendance:

Heather Vincent (President)  
Sherre Smith (Vice President)  
Jennifer Hyde (Secretary)  
Blair Rodrigues (Assistant Principal)  
Jill Keith (Principal)  
Jillian Meuse (Treasurer)  
Heather Zeni (Membership Chair)  
Fury Mancuso (Events co-chair)  
Beverly Pennant (Events co-chair)  
Jessica Hall (Fundraising co-chair)  
Crystal Brickey (Fundraising co-chair)  
Erin Wild (member)  
Markee Bodily (member)  
Nicole Findlay (member)  
Monika Henn (member)  
Abish Beckert (member)

Welcome

- Call to order 3:00pm
- Approval of September minutes-approved by board
- Banking Update
  - \$10,813.80 current balance
  - Transactions- wrote check for Amazing Raise, PTO Today Insurance \$535, Facilities Permit for Trunk or Treat \$159, Pies \$51.36
- Trunk or Treat
  - No pumpkin decorating contest
  - Awarding best trunk award
  - Apple Cider sold w/ food sales
  - Jenn will do Sign Up Genius-setup, cleanup, food sales
    - Send out by end of week
  - Flyers are done by Zeni
  - Jessica Hall-Food signs
  - Erin Wild- other signs
  - DJ is arranged by Heather V
  - Monika Henn-HPD coming
  - Ask Matt LaCarra about photo booth
  - Need to figure out exact number of plugs needed to figure out power situation
  - Need to figure out Park restroom/rent a port a potty??
  - Setup: Lights on poles, balloon arches, other decorations?
- Pumpkin Decorating Contest
  - Not doing
- November Food Drive
  - In partnership w/ Mrs. Goodman we identify families within our school community
  - Ask for donations/gift cards to make Thanksgiving dinner for each family

- Vote on Board Members Badged
  - Jenn Hyde motion
  - Abish Beckert second
    - Vote in favor- 2
    - Vote Against- 5
    - Abstain- 3
  
- Open Items/ Questions
  - Can it be a reimbursement instead of a requirement?
  - Can it be a budget for a set number of people?
  - Silver Knights night
    - Post game photo on the ice- 50 minimum ticket
  - Lucky will be coming to our section
  - Basketball team willing to offer discounted adult tickets and free child tickets for incentives
  
- Meeting adjourned at 3:52pm

*\*\*Action may be taken on any and all agenda items. Items may be taken out of order or combined to complete business efficiently. Comment period may be limited to two minutes per speaker. Action may not be taken from matters arising from comment period unless specifically included on the agenda.*

